

# **Environmental Policy for Short Of Flowers Ltd**

Version 1

Approved by Trisha Sime on 11/03/09.

A paper copy of this policy is kept .

An electronic copy of this policy is available on the Short Of Flowers Ltd website.

A copy of this policy has been made available to the persons listed below, who are responsible for circulating this policy as appropriate to interested parties.

- Customers , Suppliers, Employees

By virtue of fully completing this interactive Environmental Policy template, Short Of Flowers Ltd has ensured that it remains legible and is fully identifiable.

This policy will be reviewed annually.

## **Definitions**

For the purposes of this document, the following terms apply:

Senior management is defined as the directors, officers and senior managers of the organization.

Environmental aspects are the elements of Short Of Flowers Ltd 's activities, products and services that can interact with the environment.

Environmental impacts are the changes to the environment that result from Short Of Flowers Ltd 's environmental aspects.

## **Policy Statement**

Short Of Flowers Ltd acknowledges that the environment can potentially be impacted by any

of its activities, products and services. This policy sets out how the organization will manage, monitor, measure and otherwise be accountable for its ongoing environmental performance.

In the implementation of this policy, Short Of Flowers Ltd will adhere to the requirements of relevant local, national and international law pertaining to the environmental aspects and impacts of the organization and ensure that this policy kept up to date in line with those requirements.

Short Of Flowers Ltd is committed to prevent pollution wherever possible and will ensure that as well as optimising new products, services and processes to facilitate this prevention, existing systems and processes are reviewed in order to identify areas for pollution prevention. For each product, service, system or process, this will be achieved by:

- eliminating the use of polluting materials or technologies;
- reducing the use of polluting materials or technologies;
- recycling or reusing materials within Short Of Flowers Ltd ;
- transferring materials or waste outside of Short Of Flowers Ltd for recycling or reuse; and,
- where no other option is available, controlled disposal or incineration.

Short Of Flowers Ltd will integrate environmental management procedures, processes and planning with the general operations of the organization to maximise the potential reduction of the organizations environmental impacts.

Through the use of environmental performance evaluation procedures and key performance indicators, Short Of Flowers Ltd will seek continual improvement in its environmental performance. This will be achieved through the proper implementation of its environmental management system. The design, development and management of the environmental management system, related procedures and indicators is the responsibility of senior management.

Through the implementation of this policy, Short Of Flowers Ltd will set a leading example of good environmental management.

It is the responsibility of Elizabeth Thomson , employees to ensure that this policy is implemented throughout the organization.

It is the responsibility of Trisha Sime to ensure that this policy is properly maintained and up to date.

Signed: \_\_\_\_\_

Signed on behalf of Short Of Flowers Ltd by Trisha Sime

11/03/09